

Weld County Re-5J School District

Request for Prior Approval of Coursework

I am requesting that the following course(s) be approved as additional degree/hours toward horizontal movement on the Certified Salary Schedule. Supporting materials, including course descriptions, degree programs, workshop brochures, etc., are attached to support my request for additional degree/hours toward horizontal movement on the certified salary schedule.

Employee Name: _____

Employee Signature: _____ Date: _____

Course Name or Professional Development Activity	Semester Hours		College or University /Other

The following courses are approved:

The following courses(s) are not approved:

Superintendent or Designee Signature

Date