



2023-2024 Bus Registration - Complete and return to your bus driver

Keep the accompanying Bus Rules and Bus Safety Guidelines page for future reference

PARENTS: Students eligible to receive bus service are **REQUIRED** to return this completed registration form to the **Transportation Bus Driver**. Transportation services may be denied if this form is not returned in a timely manner.

NOTE: Students are assigned to a specific bus stop, and may utilize **only** that assigned stop to prevent bus overcrowding.

Bus # _____ Bus stop location _____

	<u>Student's Name(s)</u>	<u>School</u>	<u>Grade</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Parent/Guardian Name* _____ Street Address _____

Home Phone (____) _____ Work Phone (____) _____ Message/Cell Phone (____) _____
Area code number area code number area code number

Parent/Guardian Signature: _____ Date: _____

**If joint custody, please provide the following information:*

Parent/Guardian Name _____ Street Address _____

Alternate Bus # _____ Alternate bus stop location _____

Home Phone (____) _____ Work Phone (____) _____ Message/Cell Phone (____) _____
Area code number area code number area code number

Parent/Guardian Signature _____ Date _____

Daycare Provider Name (if applicable) _____ Phone (____) _____
Area code number

Emergency Contact Person: _____ Phone (____) _____
Area code number

- **Audio/video cameras may be used on school transportation vehicles when transporting students to and from school or extracurricular activities for the safety and security of students and staff.**
- **We request that you review the attached bus rules and guidelines with your child so that they understand what will be expected of them in order to keep themselves and others aboard the bus safe.**



2023-2024 Bus Conduct

PARENTS: The Weld County School District RE-5J provides transportation services on a limited basis as a privilege to eligible students; regular education school transportation services are not mandated in the state of Colorado.

Our goal is to assure a safe and positive experience for students who receive this service. Please review the following rules and guidelines with your child. These expectations are necessary for a SAFE bus ride to and from school.

STUDENT CONDUCT ON SCHOOL BUSES

1. Students at a bus stop must wait a safe distance from the actual pick-up point until the bus driver opens the doors for boarding.
2. All students using district transportation to commute to or from school are required to have a school **ID/BUS CARD** and **scan on and off the bus**. In the event of your child's ID/BUS card being lost or stolen, it is your responsibility to notify your child's school and they will issue a new card. There may be a fee for a lost ID badge.
3. Passengers shall go to their assigned seats without crowding or pushing and remain seated while the bus is in motion.
4. Passengers shall not extend arms, legs, or head out of the bus windows.
5. Passengers shall not talk with the driver while the bus is in motion except in an emergency.
6. Passengers shall not tamper with the emergency doors or windows or any part of the bus equipment.
7. Passengers shall not mar or deface the bus and its equipment.
8. Passengers shall not open the bus windows except by the direction of the driver.
9. Passengers shall not fight or scuffle on the bus or throw objects from the bus windows.
10. Passengers shall keep books, lunch boxes, and similar objects out of the aisle of the bus.
11. Passengers shall not bring knives, matches, firearms, other weapons, animals of any kind, glass containers, or any other objects that may cause a hazard on a school bus.
12. Passengers shall not consume food items or beverages on the bus.
13. Loud talk and foul language is strictly prohibited.
14. Smoking, vaping or chewing tobacco on the bus is strictly prohibited.
15. Passengers are to report promptly to the bus driver any damage to the seats or any other parts of the bus near where they are sitting, so that they might not be charged with responsibility for the damage.
16. Students shall have a signed statement from parents and signed by the school principal before a bus driver will let them on or off at any stop other than their own.
17. Passengers must remain seated until the bus has come to a complete stop.
18. Passengers will leave the bus in an orderly manner. Any passenger crossing in front of the bus must clear the bus at least 10 feet.
19. Skateboards and Scooters are not allowed on the bus.
20. Speakers/music are not allowed to be played by students while on the bus.
21. **Student use, possession, distribution or sale of alcohol or controlled substances and the abuse of other drugs is prohibited in all Weld County RE-5J Schools and on school property, in school vehicles, and at school activities or sanctioned events.**



Bus Safety Reports

Bus drivers periodically review bus rules with the students. If a student chooses to disregard the rules at the bus stop or on the bus, the Driver/Para will verbally warn the student in an effort to correct the behavior. If the student fails to modify their behavior, the Driver/Para is required to complete and forward a Bus Safety Report to the parent and enforce consequences. The consequences are as follows

- 1st Written report – WARNING
- 2nd Written report – Call to Parent
- 3rd Written report – Written Warning going home for parent signature
- 4th Written report – 1-3 DAY SUSPENSION
- 5th Written report – 5-10 DAY SUSPENSION *
- 6th Over – SEMESTER OR SCHOOL YEAR SUSPENSION

OVERT/BLATANT ACTION - IMMEDIATE SUSPENSION

Overt/Blatant actions such as fighting, willful defiance of driver's directions, smoking, lighting matches or exiting out of emergency exits may result in the immediate suspension of riding privileges for multiple days on the first occurrence.

If a written report is issued, the parent is required to sign and return the Safety Report to the bus driver in order to resume riding privileges for the student on the eligible return date.

*** If a 10 DAY SUSPENSION written report is issued, the parent/guardian and the student is required to meet with a transportation supervisor/manager in order to resume riding privileges for the student on the eligible return date**

Damage to the bus body, bus seats or bus equipment will require restitution along with return of the signed copy of the Bus Safety Report.



2023-2024 Bus Safety Guide

- ❖ Designated school bus stop locations and the school bus are considered an extension of the classroom. Student riders are expected to respect the rights of fellow students, area residents, and property, and follow all posted rules. Students will be under the authority of the driver and/or bus para at bus stops, loading areas, and while aboard the bus.
- ❖ If your child will not be riding the bus, please notify our Dispatch office at 970-587-4202.
- ❖ Students are assigned to a specific bus stop, and may board and disembark **only** at that assigned stop.
- ❖ Passengers are to wait at least six (6) feet back from the actual pick up point, and not approach the bus until the driver opens the door for boarding. Passengers crossing the street to board or depart from the bus must wait for a designated signal from the driver, **check for traffic in both directions** – then **cross in FRONT** of the bus. **NEVER cross behind the bus.**
- ❖ All carry-on items must be properly secured. Students utilizing the luggage compartments must notify the driver before placing or removing items in the compartments. (Assure door is closed/latched.)
- ❖ Items **NOT** permitted on buses: lighters, open flames, hairspray, spraying of flammables, tobacco products, drugs, alcohol, weapons, or sharp objects that may cause injury.
- ❖ We DO NOT allow skateboards, scooters on the bus – many buses do not have proper storage available.
- ❖ **The District does not insure or indemnify personal property subject to the Colorado Revised Statutes and is not responsible for loss or damage to personal property that may occur during transportation whether personal property is carried onto the bus or placed in the luggage compartments.**
- ❖ **The bus driver and/or bus para has the authority to assign seats as necessary.**
- ❖ For safety purposes and the comfort of other passengers sharing the seat, passengers are required to sit in an **upright position facing forward with feet on the floor, out of the aisle**. Riders are to maintain talking and noise at a safe level as determined by the driver and/or para. No shouting or whistling.
- ❖ Bullying of any type (verbal or physical), horseplay, spitting, obscene gestures, drawing inappropriate items/words on windows, seats, etc. or destruction of property at bus stops or aboard buses will not be tolerated and will result in disciplinary actions. For everyone's safety, unacceptable behavior as determined by the driver and/or bus para will not be tolerated in any form.



- ❖ Emergency doors, windows or roof hatches are **never** to be used to exit or enter the bus, except in an emergency.
- ❖ Audio/video cameras may be used on school transportation vehicles when transporting students to and from school or extracurricular activities for the safety and security of students and staff.